


Amery Telcom, Inc. Enhanced Voice Mail User Guide

Telephone Navigation Map				
Main Menu				
	1	2	3	
	│ v Emails Faxes	 Send Message	 Subscriber Transfer	
Hear Message	llessage	Enter phone or GL number then #	Log on as another subscriber	
1 Repeat 1 2 Save 2	Repeat	Cancel Previous Address End Addressing	4	
2Save23Erase3	Save Erase		Mailbox Settings	
4 Reply 4	Reply	Begin recording after tone, # to end	Mailbox Settings Menu	
5 Send a Copy 5 6 New Message 6	Send a Copy New Message	# Send Delivery Options	# Next Option	
7Skip back 57seconds7	Skip back 5 seconds	Delivery Options	1 1 Previous Option	
8 Pause / Resume 8 9 Skip forward 5	Pause / Resume Skip forward 5	1 Private	0 Select	
9 Skip fol ward 5 9 # Next # Message #	Next Message	2 Urgent 3 Hear Message		
IIPreviousIIIII	Previous Message	4 Add Recipient		
8 8 Replay message with 8 8 timestamp	Replay message with timestamp	5 Re-record 6 Send		
Common Keys 1. Pick up your phone and either dial 268-MAIL or 96#				
7 Skip Back Through Prompts	- the de	 The automated operator will ask for your PIN number the default PIN is 6 zeros Follow the automated prompts to: 		
8 Pause / Resume 9 Skip Forward Through Prompts	Set up your own personal 4 - 20 digit PIN Record your greeting Record your name 4. When finished you can access your voice mail from home by:			
Cancel Input or move up a level	 • When interview you can access your voice main from home by: • Dialing 268-MAIL of 96# from your home phone • You will be prompted for your PIN followed by the # sign • Then you will be in the voice mail system and can access your messages 5. When accessing your voice mail away from home: • Dial 268-MAIL and follow the prompts 			
forward in a list Return to previous menu item or message				
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